



PRIVACY POLICY

INTRODUCTION

Wantaim PNG Incorporated (WPNG) respects the personal information we collect in accordance with the Privacy Act 1988 (Cth).

This Privacy Policy describes how WPNG collects and handles personal information. "Personal information" is defined here as any information or opinion about an individual identified by the information, or whose identity can be easily ascertained from the information. You confirm your acceptance of this Policy when you provide us with your personal information. This Policy is available online at <https://wantaimpng.org/key-policies>.

INFORMATION WE COLLECT

Most personal information WPNG collects will be through your voluntarily contact with WPNG. WPNG may collect and store the following types of personal information:

- Identifying information, such as your name
- Contact information, such as your phone number or email address
- Financial information related to your donations to WPNG
- Records of how you have interacted with WPNG
- Records of how you have interacted with the WPNG website, including metadata and website logging.

WPNG collects and stores this information for several purposes, including but not limited to:

- fundraising, including processing your donation;
- maintaining lists of volunteers and donors;
- providing services and programs;
- marketing;
- monitoring website usage.

HOW WE COLLECT INFORMATION

WPNG collects personal information, including but not limited to names and emails, through our website when you make a donation, contact us, or use any provided online form. If you allow WPNG to collect information about your browsing habits, typically through your browser settings, WPNG may collect personal information by



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tracking how you have navigated through the website, including collecting your IP address, browser type, operating system, and activities on the website, in order to provide analytics to monitor website usage. This information helps WPNG provide a good online user experience.

WPNG may collect personal information through other online channels, such as through any social media channels WPNG may set up, or by email. WPNG may also collect personal information through offline channels, including when you engage with a WPNG-sponsored event, volunteer for WPNG, provide products or services to WPNG, or through other means, including face-to-face, over the phone, or by email.

HOW WE DISCLOSE INFORMATION

WPNG may on occasion disclose your information to third parties which WPNG contracts with, including marketing organisations, fundraising organisations, information technology organisations, and banking organisations. WPNG may also disclose information when required by law. If WPNG collects sensitive personal information, any sensitive information will only be disclosed if reasonably necessary.

OPTING OUT

You may choose not to provide any personal information WPNG has requested. However, if you choose not to provide any requested information, WPNG may not be able to create or continue a relationship with you.

QUERIES AND COMPLAINTS

You are entitled to request access to or correct any personal information by contacting WPNG at admin@wantaimpng.org

You can make a complaint about the storage or use of your personal information by emailing us at admin@wantaimpng.org

If we do not respond to your query in a reasonable time or your query has not been resolved to your satisfaction, you are entitled to make a complaint with the Office of the Australian Information Commissioner at <https://oaic.gov.au>.

REVIEWING THIS POLICY

WPNG may make changes to this Privacy Policy at any time. The current policy will be available on the website.



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POLICY AUTHORISATION

Policy Owner	President <i>Wantaim PNG</i>
Approved By	Executive Committee <i>Wantaim PNG</i>
Approval Date	06.07.2023
Review Date	no later than 30.06.2028